

RIVA PRIMARY SCHOOL BOARD	
Meeting No. 1/2024 – Tuesday 19 th March 2024	
1.0	Welcome and apologies
<p>Aaron Chaplin, Jodie Van Der Zwan, Kristy Yew, Dianne Carlshausen, Paul Parsons, Parth Vyas, Cid Dare, Manpreet Kaur, Prateek Jain, Mark Campbell, Rob Bruno.</p> <p>Apologies – Shrikant Tawani, Michelle Berry .</p> <p>Meeting opened at 6.00pm Aaron welcomed new members.</p> <p>Acknowledgement of Country Confirmation of Agenda</p>	
2.0	Disclosure of interests
No conflict of interests identified.	
3.0	Minutes of Previous meeting
<p>Review of previous minutes. Minutes accepted – Moved Cid Dare Seconded - Kristy Yew. Actions arising – Some items have been carried over from last year.</p>	
4.0	On Board
<p>A workshop session to revisit, refine and ensure our governance documents reflect the Board and the needs of the school:</p> <p>Why? • Why are we (the School Board, and we as individuals) here? Aaron asked members to provide a reason for why you wanted to be part of the board. All input was read, and some common themes were evident - for the children, to contribute, to learn.</p> <p>How will we go about the work?</p> <ul style="list-style-type: none"> • We have a statement of purpose that was workshopped by the board at the start of the chocolate. We have a code of conduct that we agreed of how we will work together that was agreed on. Aaron went through the agreements – and asked members to confirm or disagree with the statements or don't need. Aaron asked if there is anything missing? • Terms of reference - come from two <i>Acts</i> from the government. These are difficult to change. The regulations are written for a Council. For Independent Public Schools, we refer to a Board. In the terms of reference – School Board/School Council is the same. • Question about the difference of Independent Public School. Aaron explained that schools were traditionally centrally managed, and all schools were sent their resources, and staffing was managed centrally. Independent public schools – enabled schools to make decisions about how the funding is spent with some flexibility within the rules. It has become the standard in almost all public schools. This provides School Boards the ability to make decisions to best suit the school needs. The school is able to do some things within the rules. • The Terms of Reference explains what the Board can and cannot do. The board has specific functions. Aaron tries to involve the board as much as possible so that what we do is open and transparent. • As board members everyone needs to have a criminal screening check. School staff or anyone that works in a public school already have a Screening number. 	

- **Code of Conduct** – outlines our intent of how we will work together. Including attending meetings, treating each other with respect, keeping to the agenda.

Meeting Roadmap 2024

Aaron asked members to write down some ideas about what they would like the board meetings to cover this year. Members provided suggestions of ideas to be covered this year. Aaron noted these ideas and will put this together in the plan.

5.0 Where We've Been – Riva PS Annual Report

Presentation of the Riva Primary School, Aaron provided a presentation of the data that will be going into the Annual report.

Like Schools – Aaron presented the list of schools that are identified as "like" schools. A like school is those that have the same ICSEA. An ICSEA of 1000 is average. The score comes out of address, parents' level of education and income. This doesn't mean the children are anything alike. Our ICSEA is 1072 and then our band is 2. Band 1 is the most advantaged.

Student number growth - 1st year - 448, 2nd year 646, 3rd 757. Question about projected numbers. We were projected to have 500 students in 2029. Question about extra classrooms - we will still need more rooms? Yes, as our cohorts continue to advance through the year levels. There was some discussion around funding and the number of families that travel during the beginning of the year and do not attend during the census period, this may impact our funding and taking time off also has an educational impact. The year we opened we dealt with Covid and lock down. Then the next year the borders were open, so people travelled. If families travel each year, then the students may miss up to a year of their schooling over their schooling years.

Attendance - our attendance rate was better last year and better than the WA public schools average. Our target is 95%. In 2023, our attendance was 89.3%. Nearly a quarter of absences are vacations during school terms. About 50% sick. Only 8% of absences are not explained which is a good number for unexplained absences. We had 940 students arriving late. Students going to high school - 46% went to Harrisdale SHS. 11% to Piara Waters SHS. Other public schools – 24% and Independent schools 19%. Our school straddles the intake area for the two public secondary schools – Harrisdale SHS and Piara Waters SHS.

Behaviour Data - 24 suspensions. We suspend when there is a serious breach of code of conduct. Four students were suspended more than once.

NAPLAN Data – Remember that like schools are like in ICSEA but we have quite different student make up. All of our students are included in the data. There was a change last year in NAPLAN assessment, to Term 1 testing with a new scale. Previously there were 9 bands now there are only 4. Some questions around some of the data, Aaron will send the data through to members to have a more detailed look. This information will be collated into the Annual report.

Aaron asked if there is anything that we wanted noted for the annual report? No additional notes.

Aaron will send the Board members the document for people to review.

6.0 Where We're Going – our Voyage for Better

- Presentation of strategic focus to better deliver support to meet student needs
- Alignment of school to the School Plan, Voyage

Our school vision - We imagine a better school for every student, and then become that school, every day.



Aaron noted that we have a School Plan, Workforce Plan and the Pedagogy Atlas.

Better - is our focus for this year. From next term we are looking at having three additional programs for English and Mathematics. We have reorganised the timetable to line up classes to do this. Small groups of students will go to the program to work at the different level of curriculum while the rest of the class work on the year level curriculum. This will be for Year 1 - 6. We need to synchronise the program across the school. The program is based on the student needs. There was interest noted by some members about how this works, Aaron will bring this to the next meeting.

7.0 Reports and Operational Matters

8.1 – Financial Report – School budgets are in the process of being prepared and are not released until 26th March.

8.2 Staffing –

8.3 Buildings and Grounds –

8.0 Other Business

No other business

Question about the length of the meetings – could it be longer? Aaron explained that the idea is that we review the documents prior to the meeting and then we only have a short discussion and pass any motions. We can look at this.

9.0 Round table evaluation

Aaron thanked everyone for coming together. Welcome to our new board members. Thanks for the engagement of the board.

10.0 Meeting Close

There being no further business, meeting closed 7.16pm.

Next Meeting Tuesday 14th May 2024 6pm

